**Company Information:**

In the exploding business of modern telecommunications, SRI is at the forefront of this expansion by helping companies build, integrate & staff their cutting-edge networks. SRI is proud to only work with the largest service providers in the country which gives us endless opportunities for business and personal growth!

**Description of Role**

SRI Telecom is seeking an RF Design Engineer with relevant MSO/Broadband experience to contribute to all areas of expertise with various cross functional project teams. The successful candidate will have foundational CTMS, OSP, ISP, RF Spectrum design knowledge and be able to work with online tools and databases with ease. The RF Design Engineer must be highly detailed, communicative, collaborative, task driven, comfortable working with the computer, self-motivated and comfortable speaking up on project calls. This position will be working 5 days a week, M-F, 7-4 remotely. Located in the great Twin Cities, Houston, Puyallup, Seattle, Livermore, Denver markets is acceptable in case a trip to the office is necessary.

**Tasks**

* Keep track of 100’s of project tasks via an online workflow tool and Excel tracker.
* Review CMTS port planning reports and assign new ports.
* Identify & document pilot carriers on an RF Spectrum plan.
* Create new HFC and Fiber Node names when needed.
* Review OSP design maps when needed.
* Assign tasks other internal and external teams via JIRA tickets.
* Track tasks assigned to you and your team and provide update to your teams on upcoming tasks due.
* Join project calls and provide updates where applicable.
* Communicate with all teams involved and drive progress for each project.
* Manage data within proprietary software.
* Other duties as assigned.

**Skills & Responsibilities**

* Project Management skills required.
* Excel, Outlook skills required.
* Cross functional team coordination skills required.
* Ability to take ownership of jobs/tasks and drive to completion.
* Excellent verbal and written skills required.
* Must be process driven and follow process rules.
* Excellent organizational and time management skills required.
* Be a Self-Starter who can work independently after proper training and mentorship.
* Ability to learn new proprietary software, download and compare data skills required.

**Work Schedule**

* Monday through Friday 7 am – 4 pm remotely

**Benefits**

SRI offers W-2 employment with access to a comprehensive benefits package such as 2 weeks’ paid vacation, 7-paid holidays, health/dental/vision insurance, 401k, HSA and others!

**Salary**

This position pays $40/hour+ on up, depending on experience.